



Headteacher: Cath Thomas • Deputy Headteacher: Sarah Holman

Monday, 24 September 2018

Dear Parent/Carer

Parent/Teacher Consultations

Parents' Evenings will be held on Tuesday 9th October and Thursday 11th October 2018. We see this as a very important opportunity for you to discuss your child's progress with the class teacher. We would therefore like to see as many parents as possible and urge you to take up this opportunity.

Before we arrange individual 10 minute appointments, we would like to find out which range of times and day would be most suitable for you. Please indicate below the block of time and day which would be most convenient for you and return it to school by **Wednesday 3rd October 2018**. You will then receive another letter giving you a specific time to meet with the teacher. We will do our best to accommodate your preferences (bearing in mind that not everyone can have the 3.30 pm slot!)

Other staff, including, Miss Holman (Deputy Head) and myself will also be available should you wish to speak with any of us.

Yours sincerely,

CThomas

Cath Thomas
Headteacher



Parents Evening

Child's name Class

I would like an appointment between:

Tuesday 9th October

- 3.30pm and 4.00pm
- 4.00pm and 4.30pm
- 4.30pm and 5.00pm
- 5.30pm and 6.00pm

I don't mind

Thursday 11th October

- 3.30pm and 4.00pm
- 4.00pm and 4.30pm
- 4.30pm and 5.00pm
- 5.30pm and 6.00pm

Signed (Parent/Carer)

