

**PORTER  
CROFT**

**Church of England  
Primary Academy**

# **PROSPECTUS 2016/17**

**For children aged 4 to 11**

**[www.portercroft.sheffield.sch.uk](http://www.portercroft.sheffield.sch.uk)**

**Tel: (0114) 266 2132**

**"Together we are Porter Croft"**



# WELCOME TO PORTER CROFT CHURCH OF ENGLAND PRIMARY ACADEMY

Dear Parents and Carers

We hope this prospectus will be useful to you. It shows how staff, parents and governors of the Academy are working together to try to provide the very best for the families we serve.

We are a Church of England Primary Academy seeking to serve the local community.

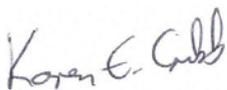
We do this by providing education of the highest quality within the context of Christian belief and practice.

One of our strengths is the wide range of backgrounds and cultures from which our families come. We are determined that each child should feel valued and recognised as an individual but also that each one should feel a sense of belonging to our community.

We are proud of our reputation as a friendly and happy Academy and our confirmation from Ofsted that we are an “outstanding” school. We want our children to enjoy their work and to achieve the highest standards in all aspects of their lives.

Parents are always welcome in the Academy. If you have any questions about this booklet or about your child’s education, we will be pleased to discuss them with you.

Yours sincerely



Rev. Karen Cribb



Cath Thomas

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# OUR ACADEMY

## WHAT IS A CHURCH OF ENGLAND PRIMARY ACADEMY?

Porter Croft is a Converter Church of England Academy that will preserve and develop its religious character in accordance with the principles of the Church at parish and diocesan level. It is the purpose of all Church Schools and Academies to serve the community in which they are located and so this is our mission.

*A new command I give you: Love one another. As I have loved you, so you must love one another.*

John 13:34

The Academy aims to serve its community by providing education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experiences it offers all its pupils.

We have close links with the two neighbouring parishes of St Mary's (Bramall Lane) and St Augustine's (Brocco Bank). Clergy and other Church members are actively involved in the life of the Academy. The Academy has special services in at Church at various times throughout the year.

The Academy observes the major Christian festivals and, as we are an Academy in which other faiths are present, ensures that those faiths are able and encouraged to mark their major festivals with integrity.

We have an act of Christian worship every day. Our teaching in Religious Education is mainly Christian but we teach about other faiths as well.

The curriculum takes account of the guidelines set by the Government and more details of that can be found later in this prospectus. In everything we do we are trying to develop the children academically and personally. We want them to enjoy Academy life whilst at the same time giving them the opportunity to become the best they can.



# OUR VISION, AIMS AND GOALS

## VISION

To be a truly inclusive Academy community where the needs of all learners are met within a stimulating and challenging learning environment which is underpinned by Christian values.

## AIMS

Our aims correspond to the 5 outcomes of Every Child matters.

All pupils will:

- Have a sense of well-being – physically, mentally and spiritually.
- Feel happy, safe and secure within the Academy environment.
- Be motivated to become life-long learners and achieve high standards
- Respect themselves, others and the environment and take responsibility for making a positive contribution within the community.
- Achieve the skills to be flexible and adaptable to change with a long-term view of earning a living in the 21st century in a multi-cultural society.



## GOALS– ACHIEVEMENT AND STANDARDS

All pupils:

- Are literate, numerate and competent in the use of Information and Communication Technology.
- Make significant progress and reach their potential.
- Achieve in line with or above similar schools and Academies nationally.
- Meet aspirational targets.

## GOALS- PERSONAL DEVELOPMENT AND WELL-BEING

All pupils:

- Feel valued.
- Are confident learners, can express their views and know that it's OK to make mistakes.
- Know success.
- Have high self-esteem.
- Know that unacceptable behaviour will not be tolerated and have no fear of bullying.

## GOALS – QUALITY OF PROVISION/TEACHING AND LEARNING

There is a strong, supportive, inclusive culture and ethos and this ensures that:

- All pupils and staff have high expectations
- All teaching is good or better and takes account of different learning styles.
- All classroom environments support pupils' learning.



# GENERAL INFORMATION

## CLASS ORGANISATION

Our Academy is organised into one class per year group. The teachers for Academic Year 2016/17 are below:

### FOUNDATION STAGE (FS)

**Foundation 2** (for 4 and 5 year olds) Miss Crodden

### KEY STAGE 1 (KS1)

**Year 1** (for 5 and 6 year olds) Miss Hook

**Year 2** (for 6 and 7 year olds) Mrs Doherty

### KEY STAGE 2 (KS2)

**Year 3** (for 7 and 8 year olds) Miss Hocking and Miss Foxley

**Year 4** (for 8 and 9 year olds) Mrs Ashmore and Miss Foxley

**Year 5** (for 9 and 10 year olds) Mrs Ray

**Year 6** (for 10 and 11 year olds) Mr Jones

## THE ACADEMY DAY

**8.45am** The Academy Opens and registration begins

**8.55 am** Registration finishes

**10.20 – 10.35am** Morning Break

**11.45am** Infant Lunch Break Begins

**12.00 noon** Junior Lunch Break Begins

**12.45 pm** Afternoon session begins for F2 and KS1

**12.55 pm** Afternoon session Begins for KS2

**2.50 pm** Assembly

**3.15pm** End of the Academy Day

The actual amount of teaching time each week (excluding assemblies, registration and break times) is:

**FS/KS1**

22 Hours

**KS2**

23 Hours

## UNIFORM AND CLOTHING

Following the results of a vote by Parents and Carers we now ask for all children to wear uniform. The uniform helps children to develop a sense of belonging to the Academy.

The uniform consists of either a red sweatshirt, cardigan, fleece, hoodie or shower proof jacket or a white polo shirt. These are available to purchase from the Academy with an embroidered Academy logo.

However plain tops, without the logo, can be worn if parents prefer and these can be purchased from many local supermarkets. Items of uniform are on display in the entrance hall. Order forms are available from the Main Office. Any suitable dark trousers, skirt or leggings can be worn along with sensible shoes.

We do ask that children come to the Academy suitably and comfortably dressed. Jewellery is not appropriate for many of the activities children will undertake. Rings, necklaces and earrings, have proven dangerous in Academy situations and are best left at home. Jewellery is not allowed to be worn during PE lessons, this includes earrings.

For PE, children will need shorts/leggings/ tracksuit bottoms, a t-shirt, a warm top and a change of footwear, including socks and trainers – most indoor work will be done in bare feet in our Main Hall. These should be kept in the Academy during term time and taken home at weekends and holidays for washing. PE kits should be kept in a PE bag and hung on your child's peg.

Very loose fitting clothing can be dangerous in PE although the Academy accepts that headscarves may have to be worn by older children for religious reasons.

We wish to avoid distress which occurs when items of clothing are lost. We would be grateful if you would make sure that all items of clothing are clearly marked with your child's name.

Mobile phones should not be brought into the Academy unless under exceptional circumstances which must be discussed with the Headteacher. All mobile phones that are brought into the Academy will be locked away in the Main Office.



## ADMISSION TO THE ACADEMY

### STARTING AT THE ACADEMY

As Porter Croft is an Academy, the Governing Body is the Admission Authority and responsible for admissions. It is guided in that responsibility by the requirements of the law, the Academy trust deed, by advice from the Sheffield Diocesan Board of Education and its duty to the community.

The admission number for 2016-17 is 30 and children will be admitted during the Autumn term following their 4<sup>th</sup> birthday. Where parents wish to defer entry or request that the child attends part-time, the request will be considered where it appears to be in the best interests of the child. All children will be admitted by the term following their 5<sup>th</sup> birthday – compulsory school age.

Before the child starts at the Academy, parents/carers are invited to meet the staff and other children, and a welcome pack is given to the children and parents at this visit. Parents are also offered a home visit by the Class Teacher and Teaching Assistant. Worried children cannot learn, so we aim to make the transition from home to the Academy or from pre-school education to the Academy, as smooth and friendly as possible for the child, parents and staff.

### OLDER CHILDREN

Parents who wish to enrol their children to older year groups should contact the Headteacher, Mrs Cath Thomas or Sarah Moxon, School Manager who both will always be pleased to meet them. Sheffield Local Authority will co-ordinate in year transfers for Porter Croft C of E Primary Academy in 2016/17.

### CLASS SIZE

The maximum number of children in each class is 30 in Foundation 2 and KS1. This is our standard admission number. At present our average class size is 30.



## ADMISSIONS POLICY

In Church Schools and Academies, the Governors are the Admission Authority, not the Local Authority. However, applications must be made to the LA using the admission form.

### OVERSUBSCRIPTION CRITERIA

Where there are more applications for admission than the published admission number, the Governing Body/Admissions Committee will apply the following criteria in strict order of priority:

1. Looked After Children.
2. Children with special medical or social circumstances where these needs can only be met at this Academy. This is not about educational needs. Professional supporting evidence must be provided if admission is to be made under this criterion. A professionally qualified person such as a medical doctor, psychologist or social worker must set out the particular reasons why the Academy is the suitable one for the child and the difficulties which would be caused if the child had to attend another school or Academy.
3. Children who have an elder brother/sister attending the Academy at the time of anticipated admission.
4. Children of parents/carers who reside in the parish of St. Mary's, Bramall Lane or St. Augustine's, Brocco Bank and regularly attend the parish church of St. Mary's or St. Augustine's.
5. Children who reside in the parish of St Mary's, Bramall Lane or St. Augustine's, Brocco Bank and regularly attend the parish church of St. Mary's or St. Augustine's.
6. Children of parents/carers who reside in the parish of St Mary's, Bramall Lane or St. Augustine's, Brocco Bank and regularly attend a Christian denomination participating in 'Churches Together in England'.
7. Children who reside in the parish of St Mary's, Bramall Lane or St. Augustine's, Brocco Bank and regularly attend a Christian denomination participating in 'Churches Together in England'.
8. Children who reside outside the parish of St Mary's, Bramall Lane or St. Augustine's, Brocco Bank and regularly attend a Christian denomination participating in 'Churches Together in England'.
9. Children who reside in the parish of St. Mary's, Bramall Lane, or St. Augustine's'.
10. All other children

Should the admission number be reached mid-category, applications in that category will be prioritised on the shortest distance measured in a straight line from the front door of the child's home address (including flats) to the main entrance of the Academy, using the Local Authority's computerised measuring system, with those living closer to the Academy receiving higher priority.

For further details on how to apply, please see the Academy admission policy, available on request from the Main Office and also on our website [www.portercroft.org](http://www.portercroft.org).

## APPEALS

Parents who are not offered a place for their child are entitled to appeal to an independent committee under the provisions of the Education Act 1980. Parents wishing to appeal should do so in writing and send it to the Appeals Committee at the Academy within 14 days of the notification of the decision not to admit.

## OFSTED REPORT 2015

At the start of March 2015, the Academy was inspected by the Office for Standards in Education (OFSTED). The report identified many exemplary aspects of practice in the Academy and The Governors and Local Authority were very pleased. Here are some comments about the school from the report:

*“All groups of pupils make outstanding progress in reading, writing, mathematics and many other subjects throughout the academy.”*

*“The quality of teaching is outstanding. Lessons are very well planned and work is accurately matched to the needs of pupils of all abilities. Teaching assistants make an excellent contribution to pupils' learning.”*

*“Pupils' behaviour is exemplary. They are polite and considerate towards others. They feel very safe and well cared for. The very good relationships throughout the academy reflect the academy motto, 'Together we are Porter Croft.'”*

*“The exciting curriculum strongly promotes pupils' spiritual, moral, social and cultural development. Pupils have a very good understanding of values such as resilience, tolerance and justice and are extremely well prepared for life in modern Britain. The academy is building further international links.”*

*“The headteacher provides clear and inspiring leadership. He is very well supported by middle leaders, senior leaders and the governing body whose work is excellent. As a result, the academy is providing a consistently high quality of education to this diverse community.”*

*“There is a rigorous and highly effective pursuit of high standards in all aspects of the academy's work. The headteacher and his deputy headteacher provide passionate and inspiring leadership and have high expectations for all their staff and pupils. As a result,*

*pupils are ambitious and aim high. Their personal development is promoted extremely well in this culturally diverse community. The academy's good reputation is reflected in the increasing numbers on roll."*

*"The behaviour of pupils is outstanding. They listen attentively and are proud of their own and each other's achievements. Pupils are very polite and considerate towards each other and they respond extremely well to the care that all adults show them."*

*"Excellent relationships with pupils and their parents are well established from the beginning of every child's first contact with the academy. This underpins many aspects of pupils' rapid progress."*

*"Pupils have extremely positive attitudes to learning. They move quickly and efficiently to their tasks and work extremely well with others. They work very hard and often produce an exceptional quantity of well-presented work. When they assess and mark their own work, they do so with care and integrity. They take their many roles, such as mathematical ambassadors, play leaders and academy councillors, seriously and provide constructive support to each other."*

*"Marking and feedback make an excellent contribution to pupils' progress and their ability to improve their own work. Teachers set precise and challenging targets for pupils to achieve and use marking well to guide them to the next steps in learning. They make certain that pupils have time to address any issues raised and eradicate any errors."*

*"Teachers have very high expectations for all groups of learners. This is evident in the pride pupils take in presenting all their work to a high standard and seeking constant improvement."*

*"Pupils learn in a calm working atmosphere from the early years onwards. They know that they come to the academy to learn and are ready and able to do so. They are encouraged by the purposeful and positive relationships the headteacher and his staff have established."*

# BEING HEALTHY

## PE/SPORTS

It is the aim of the Academy to provide children with opportunities to take part in a variety of sporting activities, including athletics, football, handball and gymnastics. The Academy has coaching visits from Sheffield United FC. The Academy takes part in local tournaments through our school sports partnership, Points.



## SWIMMING

Swimming lessons are provided for our Year 4 children throughout the year at King Edwards Swimming Pool. The swimming programme includes development of swimming competence and aspects of personal water safety.

## HEALTHY EATING

We strongly encourage healthy eating in Academy. Children may often be involved in healthy eating and dental projects. Children are allowed to bring fruit and vegetables for snack time, all Infant children receive a free piece of fruit every day. The Academy has been awarded the Enhanced Healthy Schools Award. We also operate a Healthy Snack Shop, which is run by KS2 children and sells fruit and drinks at playtimes.

Sweets and chewing gum are not allowed in the Academy.

## ACADEMY MEALS

Most of the children have a cooked dinner at lunchtimes. Our meals are cooked at another site and transported to the Academy in thermal containers. The meals are of a high standard with a choice of a meat option and a vegetarian option. Halal meals are available three times per week. (A copy of the menus is available from the Main Office). Meals are eaten in the Main Hall. Children may go home for lunch or bring a packed lunch. If you would like to know about free meals, please contact the Main Office. Payment for meals should be made in advance each week or daily, meals cost £2.00 per day (as of September 2016). All infant children (Foundation 2 and Years 1 and 2) are currently entitled to a free meal each day.

Parents may be entitled to assistance with the provision of meals. Details of entitlements and application forms are available from the Main Office. It is the responsibility of parents to make the application, the Academy cannot accept claims without authorisation.

## MILK

Milk is free to all children under five and also to children who receive free school meals. For any other children who would like milk, there is a charge per term. If you would like to order milk, please enquire at the Main Office.

# STAYING SAFE

## BEHAVIOUR IN THE ACADEMY

We expect a high standard of behaviour at all times. The Academy has a clear and comprehensive policy on the subject of children's behaviour in the Academy, which is reviewed and sent out to all parents annually.

Our main concern is to be positive at all times. We believe children respond best to praise and encouragement. We try hard to highlight our children's good points.

Our Code of Conduct is based around the 3 Rs:

- Respect for self
- Respect for others
- Respect for the environment



Teachers use positive encouragement to help children keep the Academy rules. When a child has collected a certain number of green cards they win a prize from the lucky dip.

Realistically there will be times when children behave inappropriately. The Academy has a consistent policy on what to do on these occasions. This ranges from a quiet verbal reminder to loss of playtime.

## BULLYING

We respond firmly to any bullying incidents and try very hard to work in partnership with parents and carers to prevent them.

We encourage children to talk to us and report any unkind behaviour either to themselves or others. We never ignore complaints made by children.

Our first concern is to protect the victim. We are then committed to the welfare of the offender.

When a child is persistently aggressive the Governors and Headteacher reserve the right to exclude or suspend that pupil for a fixed period of time (up to 5 days). This right would be exercised only when other forms of action have failed to prevent the aggressive behaviour. At all stages we work with the parents of both the offender and the victim to reach a positive solution.

## CHILDREN'S HEALTH AND WELFARE

We ask all parents to complete a form giving information about how we can contact them if need arises during the Academy day. Other information is also requested, including the name of the family GP and any information we may need about a child's state of health.

All such information is regarded as confidential and only used in an emergency.

If your child becomes ill at the Academy or has an accident, they will receive immediate treatment/attention from a member of staff who has received first aid training. Occasionally, it may necessary to contact parents to arrange for their child to be collected from the Academy. It is therefore very important that we have the correct contact numbers.

The School Nurse, makes regular visits to carry out checks on the health and development of children in the Academy.

## MEDICINES IN THE ACADEMY

Medicines in the Academy can be dangerous. We would ask you to keep the following rules and safeguards in mind.

Children should not normally bring medicines to the Academy. In many, if not most, circumstances children on temporary medication are probably not fit to attend the Academy.

Medicines are not allowed in classrooms and class teachers are not responsible for their administration. Inhalers for children should be clearly labelled and handed to the Main Office.

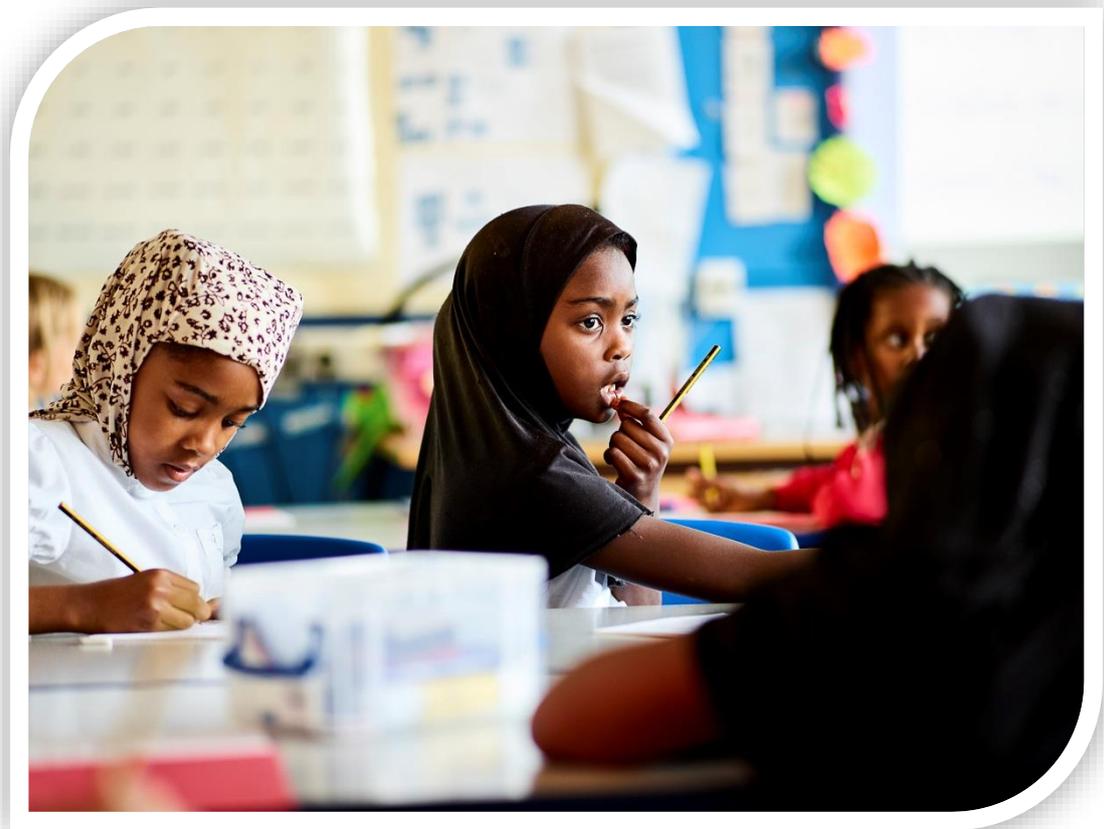
The staff and Governors do understand that special arrangements may be necessary in cases where children need long-term medication. Parents are encouraged to talk with the Headteacher or School Manager in such cases. Prescription medicines only may be administered by nominated members of staff with written consent from parents/carers.

The Policy for Administration of Medicines is available from the Main Office and is based on the guidelines from the Department for Education.

## SAFEGUARDING

As an Academy we are committed to provide a safe environment. If any member of staff feels that a child may be suffering significant harm either physically or emotionally, particularly as a consequence of possible abuse at home or the Academy they have a duty to report any concerns

It is a DfE (Department for Education) requirement that each school and Academy in the country nominates a senior member of staff who will have special responsibility for Child Protection. At Porter Croft the Child Protection Liaison Officer, who has been in receipt of training in this area and can be trusted to deal with all these matters with professional confidentiality is Mrs Cath Thomas, the Headteacher, and her deputy is Mrs Eleanor Long, Learning Mentor.



# ENJOYING AND ACHIEVING

## TEACHING AND LEARNING

For most of their time in the Academy children work with their own class teacher. Their work will be based on policies and programmes which have been agreed by the whole staff, which take into account both national and LA guidelines. Teachers plan the details in small teams and these will change according to the needs of the children concerned. All our current policies and schemes of work are available for viewing by parents. Please ask at the Main Office.

## EARLY YEARS FOUNDATION STAGE (EYFS)

Children in the reception class follow the EYFS statutory framework which comprises of 7 areas of learning:

- **Communication and language development** involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves; and to speak and listen in a range of situations.
- **Physical development** involves providing opportunities for young children to be active and interactive; and to develop their co-ordination, control, and movement. Children are also helped to understand the importance of physical activity, and to make healthy choices in relation to food.
- **Personal, social and emotional development** involves helping children to develop a positive sense of themselves, and others; to form positive relationships and develop respect for others; to develop social skills and learn how to manage their feelings; to understand appropriate behaviour in groups; and to have confidence in their own abilities.
- **Literacy development** involves encouraging children to link sounds and letters and to begin to read and write. Children are given access to a wide range of reading materials (books, poems, and other written materials) to ignite their interest.
- **Mathematics** involves providing children with opportunities to develop and improve their skills in counting, understanding and using numbers, calculating simple addition and subtraction problems; and to describe shapes, spaces, and measures.



- **Understanding the world** involves guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.
- **Expressive arts and design** involves enabling children to explore and play with a wide range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology.

Children work towards Early Learning Goals in the areas by building up a 'profile' through observations of them in their activities. Much of the learning takes place in the wider space of the outdoor environment. The Early Years provision is taken through to Year 1 according to the needs of the child.

## THE CURRICULUM IN YEARS 1 TO 6

The new National Curriculum was introduced in September 2014 maintained schools. As an Academy, we are not required to follow the National Curriculum and so we have reviewed the content of what we teach in order to ensure our curriculum meets the needs of all of our learners. Our Curriculum, which retains some elements of the National Curriculum particularly in English and Mathematics, is based on the Primary Curriculum which was designed on the basis of the recommendations of Jim Rose and aims to ensure that are children develop to become:

- **Successful learners**
- **Confident individuals**
- **Responsible citizens**



The subjects and areas of learning that make up our Curriculum are:

- **Understanding the arts** (Art and Design and Music)
- **Understanding English, communication and languages** (English and Modern Foreign Languages - taught through French in Key Stage 2)
- **Historical, geographical and social understanding** (History, Geography and Citizenship)
- **Mathematical understanding**
- **Understanding physical development, health and wellbeing** (Physical Education and Personal, Social and Health Education)

- **Scientific and technological understanding** (Science, Design and Technology and Information and Communication Technology/Computer Studies)
- **Religious Education**

Our learning is linked wherever possible in order to teach our children the essential understanding, knowledge and skills for learning and life. At the heart of our approach is a focus on communication skills. As an accredited ESCAL Communication Friendly School, we aim that all children at Porter Croft learn to be articulate and literate in order to help them:

- **Enjoy life**
- **Think**
- **Communicate**
- **Participate**
- **Aspire and achieve**



## EDUCATIONAL VISITS

Visits to places of interest play an important part in our work throughout the Academy. Here are just some of the places classes have visited.

Thornbrdige Hall	Sheffield Hallam University	Endcliffe Park
The Eden Project	The Botanical Gardens	Calver, Derbyshire
Weston Park Museum	Whirlow Hall Farm	Magna
St Mary's Church	Pizza Express	Lyceum Theatre

## ASSEMBLIES / ACT OF WORSHIP

There is a daily act of worship at 2.50am. Each day has a different style and pattern.

<b>Monday</b>	An assembly for all classes, usually led by the Headteacher. There will be a story or presentation and prayers on a termly theme.
<b>Tuesday</b>	A class led assembly and/or an assembly led by a class teacher. Each class has the opportunity to make a presentation to the rest of the Academy. This may be about work they have been doing or about a topical issue or story. Parents are invited to this assembly.
<b>Wednesday</b>	An assembly for all classes led by one of the clergy from one of our supporting churches and one of our Governors from the local Muslim community or the Headteacher.
<b>Thursday</b>	An assembly for all classes, usually led by the Deputy Headteacher. There will be a story or presentation and prayers on a termly theme.
<b>Friday</b>	A celebration of Achievement for all classes. A small number of children from each class who have worked particularly well show their work to everyone else.

Our assemblies are open to all children and we encourage all families to allow their children into the assembly each day. Of course, parents do have the right to ask that their children be withdrawn from our Wednesday assemblies. In such rare cases we do ask the parents to come into the Academy and talk through any concerns with the Headteacher.

## ATTENDANCE AND PUNCTUALITY

Regular and punctual attendance is absolutely essential if pupils are to gain full benefit from their education. Absence for reasons other than illness, religious festivals, and other exceptional circumstances cannot be authorised.

It is vital that your child is present at the start of the Academy day so learning time is not missed. It is very important that you inform us as soon as possible of the reason for a child being absent from the Academy. This can be done by telephoning us on 0114 2662132 or by texting us using our new text message service on 0114 3039740. If we receive no reason

the Office Staff will contact you by telephone. If no explanation is received we are obliged to call the absence unauthorised.

If a child is consistently late a letter will be sent home asking for an explanation. If your child is persistently late, we will contact you to discuss any problems, more serious action will be taken if cases are not resolved.

A copy of the attendance policy is available from the Main Office on request.

## TRANSFER TO SECONDARY EDUCATION

Most children in the Academy transfer at 11+ to either High Storrs School or Silverdale School. A place at a secondary school or Academy is offered to parents during the autumn term when the child is in Year 6 and is allocated according to their home address and the catchment area of the secondary school or Academy. If you would prefer your child to attend a school or Academy other than the one offered you may make such a request when completing your application, but you should bear in mind that it may not always be possible for your child to attend the secondary school or Academy of your choice.

Throughout Year 6 there are regular opportunities for the children to visit the secondary school or Academy to which they will transfer. In addition, secondary school and Academy staff visit Porter Croft to meet and get to know the children. Secondary schools and Academies also offer opportunities for parents and children to visit them together during the year. The aim is to make the transition to Secondary Education as trouble and stress free as possible.

## PORTER CROFT CE PRIMARY SCHOOL KEY STAGE TEST RESULTS

### KEY STAGE 2

Children achieving Level 4 (the Nationally Expected level) or better for the last three years:

	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>English</b>	85	78	100 (Reading) 71 (Writing)
<b>Maths</b>	92	78	76
<b>Reading, Writing and Maths</b>	85	78	71

## KEY STAGE 1

Children achieving Level 2 (the Nationally Expected level) or better for the last three years:

	Reading			Writing			Maths		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>2c+</b>	89%	80%	78%	89%	80%	82%	94%	90%	92%
<b>2b+</b>	68%	63%	75%	68%	63%	68%	79%	63%	75%
<b>2a+</b>	47%	43%	57%	21%	23%	50%	21%	23%	46%
<b>3</b>	5%	10%	39%	11%	0%	21%	5%	10%	25%

# MAKING A POSITIVE CONTRIBUTION

## PARENTS AND TEACHERS WORKING TOGETHER

We welcome the involvement of parents in the Academy. We believe a good partnership between parents, children and teachers is essential to providing an effective education. Do contact your child's class teacher or the Headteacher if you would like to get involved, for example, helping in the classroom or accompanying children on educational visits.

It is important that parents with worries or concerns about their child's education should feel able to come into the Academy to discuss them. There are formal opportunities during the year to meet with the teachers to discuss children's progress. These are described below. At other times parents are genuinely welcome to make appointments to see a member of staff about any matter of concern.

At the start of each year the class teacher needs to get to know their new class as quickly as possible. Although we pass children's details and records on to one another it is useful to let your child's new teacher know of any special need or particular concern you have.

Parents are invited to three open evenings throughout the year. The first two events are formal Parent's Evenings when you will have an appointment with your child's class teacher. The third is an informal drop in session following receipt of your child's annual report.

We also invite parents to concerts, special services, sports days and assemblies.

## CLUBS AND OUT OF HOURS ACTIVITIES

We have a variety of clubs and activities that run throughout the year, these activities change on a termly basis. During the past few years we had numerous club/activities which

included cheer leading, football coaching, keep fit, street dance and many more. Most of the activities provided are provide through the Points School Sport Partnership Sheffield. We try to provide these activities free of charge when we can, although sometimes we may ask for a small fee.

The Academy has also been involved in numerous other activities, which enhance the children’s education. Last year, for instance, the Academy took part in the Into Film Festival, Christmas Science lectures at the University, performing in the Winter Gardens, and choir visits to St Mary’s Luncheon Club.

## ACHIEVING ECONOMIC WELLBEING

### ICT

The increasing use of technology in all aspects of society makes confident, creative and productive use of ICT an essential skill for life. ICT capability includes not just the technical skills and techniques, but also the understanding to apply these skills purposefully, safely and responsibly in. ICT capability is fundamental to participation and engagement in modern society. It is for these reasons that we teach ICT capability through all subjects in the curriculum. We have access to 45 laptop computers, iPads and Kindle Fire tablets which are regularly bought into classes for cross curricular learning in order to allow our pupils many opportunities to develop their skills.

### HOMEWORK

Children off all ages are encouraged to take home reading books to read with parents and to learn their times tables and spellings every week. We expect and encourage parents to contribute to their child’s education at home. The amount of homework set increases as the child moves up the year groups. Teachers set ‘Homework Grids’ for each half term. We ask parents and carers to support their children in completing the tasks set at the own pace.

PORTER CROFT Church of England Primary Academy		Homework Grid		Year Group 5 (Mr Jones): Half term: Summer 2
Key Skills	<b>Newsround</b> Keep up to date with current events by reading newspapers regularly. Try this website: <a href="https://www.bbc.co.uk/newsround/">https://www.bbc.co.uk/newsround/</a>	<b>Numeracy</b> Play maths games on Cool Math games 	<b>Bookworm</b> Read at least 4 books over this half term. Remember: 'Good readers make good writers.' 	<b>Soluli!</b> Practise your French skills on <a href="http://www.stoutof.com">www.stoutof.com</a> Ask me for login details
	<b>The Rainforest</b> Do some independent research at home or in the library to find out what you can about the rainforests of the world Find out as much as you can about rainforests. 	<b>Diary</b> Write a diary for a week, noting down what you did on each day. 	<b>Get active!</b> How many star jumps can you do in a minute? Can you beat your score Every week? 	<b>Times table challenge</b> Practise your times tables and number bonds 
	<b>How did you do it?</b> Write a set of instructions to explain how to make a sandwich or play a game (add ALL of the details)	<b>Tell me about it</b> Write a recount to tell me about your favourite weekend activity. 	<b>Get creative!</b> Draw or paint a landscape in Sheffield (visit it to get ideas) 	<b>Spelling Bee</b> Pick some words you find tricky to spell. Use look-say-cover-write-check! 
		<b>Photographer!</b> Visit and take pictures of your favourite place. Be ready to share the photos with the class and explain your choices! 	<b>Thinking skills</b> Write an A-Z list of adjectives (describing words), e.g. A = adventurous, B = beautiful... Your A-Z lists could also include lists of verbs and nouns. Could you manage an A-Z list of abstract nouns?!	

# EXTENDED ACADEMY PROVISION

## BREAKFAST CLUB

We know that breakfast is the most important meal of the day. It provides your child with the energy and nutrients they need to ensure that they are at their best when learning. This is why we pride ourselves on having a breakfast club that provides a healthy and nutritional breakfast. The club runs every day 8.00 am – 8.45 am and is priced at £1.00 per child per day. This provides exceptional value for money.

## AFTER HOURS PROVISION

There is after hours provision every evening which runs from 3.15 pm until 5.30 pm. The club is charged at £3.50 for the first hour or £7.50 for the full session. The second hour includes price of a nutritionally balanced snack. All our food served at our breakfast club and after hours club is recommended by the School Food Trust.

The after hours provision is run by our After School and Breakfast Club Workers, Miss Fiona Lindenstruth, Ms Angela Aloyan and Miss Nicky Moorhouse, and one of our Teaching Assistants, Miss Sara Trigg. They provide a variety of fun and educational activities which include Arts and Crafts, Drama, Cookery, Sports, Gardening and more.

Please contact the Main Office for further information.



# ADDITIONAL INFORMATION

## CHARGING FOR ACADEMY ACTIVITIES

We believe that visits like those described above are an important part of our children's learning.

In accordance with the Education Reform Act 1988 the Academy cannot charge for activities which take place during the Academy day. We may ask, however, for voluntary contributions towards the cost of an educational visit or activities.

The visit can only go ahead if the majority of parents make a contribution. We do not use a parent's contribution to subsidise other children and we do not exclude children whose parents have not contributed.

## CHARGING FOR MUSIC TUITION

Individual instrumental tuition is provided by Sheffield Music Hub with an estimated cost of £58 per term which includes the cost of instrument hire and tuition.

We have been very lucky in receiving funding from the Church Burgesses Education Fund so we have been able to provide group music tuition in recorders and clarinet free of charge in KS2. We hope that this will continue in future years.

## CHARGING FOR DELIBERATE DAMAGE

We do expect our children to look after their own property and the property and fabric of the Academy. If children cause deliberate damage of any sort parents will be expected to contribute towards the cost of replacement or repair.

## HOW TO MAKE A COMPLAINT

A person wishing to complain about the actions of an individual teacher or the Headteacher should first take the matter up directly with the Headteacher.

If a parent feels the Academy or the Governing Body is failing to comply with legislation then a complaint may be made under Section 23 of the Education Act 1988.

There are three stages:

The informal stage: the complainant should contact the Headteacher. Should this fail to resolve the difficulty then the second stage is:

A Formal Complaint to the Governing Body: this involves a written complaint to the Governing Body. If this too proves unsatisfactory, then there may be need to recourse to the third stage:

Formal Complaint to Koinonia Academies Trust: this will only apply where the first two stages have failed to resolve the problem or where the complaint concerns the Academy Trust and therefore it would be inappropriate to refer to the Governing Body.

#### WHAT OUR PARENTS THINK

“There is a good sense of teamwork between teacher and parents. The staff are approachable and open to parents’ views. Overall I value the caring atmosphere of Porter Croft and know that my children are very happy there.”

**Mrs K– Mother of Y6 Child**

“I think Porter Croft is an excellent school. It has wonderful teaching and support staff who will always take time out to help. At the end of the day it’s nice to see my daughter coming out of school with a smile on her face.”

**Mrs L– Mother of Y6 child**

“Relaxed, friendly, happy atmosphere inside and out.”

**Mr K – Father of Y2 and Y4 children**

#### WHAT DO THE CHILDREN SAY?

Quotes from children in Year 6:

“The teachers are really friendly and helpful.”

“All the lessons are really interesting and our teacher is very helpful.”

“You make really good friends”

“We can use the computers to search of interesting facts on the internet.”

# ACADEMY TERMS AND HOLIDAYS

## 2016/2017

### September

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### October

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### November

M	T	W	T	F	S	S
	1	2		4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### December

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### January

M	T	W	T	F	S	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### February

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### March

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### April

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### May

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31			30	31

### June

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### July

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17					22	23
24	25	26	27	28	29	30
31						

### August

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Denotes Academy Holiday Dates
- Denotes Academy closed for training days (NB These are still to be allocated for 2014/15)
- Denotes Bank Holidays

# PEOPLE AT THE ACADEMY

## STAFF LIST

<b>Mrs Cath Thomas</b>	Headteacher
<b>Miss Sarah Holman</b>	Deputy Headteacher
<b>Miss Heidi Crodden</b>	Foundation 2 Teacher
<b>Miss Emma Hook</b>	Y1Teacher
<b>Mrs Sarah Doherty</b>	Y2 Teacher
<b>Miss Rebecca Hocking</b>	Y3 Teacher
<b>Mrs Lisa Ashmore</b>	Y4 Teacher
<b>Miss Hannah Foxley</b>	Y4 Teacher
<b>Mrs Hannah Ray</b>	Y5 Teacher
<b>Mr John Jones</b>	Y6 Teacher
<b>Mrs Eleanor Long</b>	Learning Mentor
<b>Mrs Helen Goddard</b>	Higher Level Teaching Assistant
<b>Mrs Carole Blinston</b>	Teaching Assistant
<b>Mrs Sarah Hosey</b>	Teaching Assistant
<b>Mr Sadullah Khan</b>	Teaching Assistant
<b>Miss Anita Smith</b>	Teaching Assistant
<b>Mrs Suzanne Nielson</b>	Teaching Assistant
<b>Miss Sara Trigg</b>	Teaching Assistant
<b>Mrs Stella Tynan</b>	Teaching Assistant
<b>Miss Nicky Moorhouse</b>	Teaching Assistant and After School Club
<b>Mrs Susan Scarratt</b>	Teaching Assistant
<b>Mr Joe Malik</b>	Teaching Assistant
<b>Miss Kimberley Jolly</b>	Teaching Assistant
<b>Mrs Caroline Clifford</b>	Teaching Assistant
<b>Mrs Angela Aloyan</b>	Lunch Time Supervisor
<b>Mrs Srujana Challa</b>	Lunch Time Supervisor
<b>Miss Fiona Lindenstruth</b>	After School and Breakfast Club worker

<b>Mrs Sarah Moxon</b>	School Manager
<b>Mrs Caroline Hartley</b>	Admin and Clerical Assistant
<b>Miss Denise Hale</b>	Admin Officer
<b>Mr Brendan Carpenter</b>	Buildings Officer

## LIST OF GOVERNORS

<b>Rev Karen Cribb</b>	Foundation Governor (Chair)
<b>Ms Nicola Wordsworth</b>	Parent Governor (Vice Chair)
<b>Mrs Penny Bickley</b>	Foundation Governor
<b>Canon Mike West</b>	Foundation Governor
<b>Mrs Viv Smith</b>	Foundation Governor
<b>Mrs Sandra Corker</b>	Foundation Governor
<b>Mrs Naomi Denno</b>	Foundation Governor
<b>Mrs Cath Thomas</b>	Headteacher
<b>Mr Abdool Gooljar</b>	LEA
<b>Mrs Mags Kelly</b>	Parent Governor
<b>Miss Hannah Foxley</b>	Staff Governor
<b>Miss Sarah Holman</b>	Associate Governor
<b>Mrs Sarah Moxon</b>	Associate Governor

# ABOUT THIS PROSPECTUS

The Academy would like to thank the children and parents who have contributed their thoughts and comments to this prospectus.

Our Academy Prospectus is reviewed each year. We do want it to be a useful document.

If you have any comments about its content and style please do let us know. We would be particularly interested in hearing of any information you think we should add next time.

Thank you for reading it. We hope it marks the start of a happy and successful partnership between your home and our Academy.

The information in it was correct at the time of publication. During the course of any academic year changes will occur and the Academy will do its best to update these as they happen.

A useful course of information is our website [www.portercroft.org](http://www.portercroft.org)



## Together we are Porter Croft

## Porter Croft Church of England Primary Academy



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[www.portercroft.org](http://www.portercroft.org)